

Event Manager

[Apply Now](#)

Company: Dassault Systèmes

Location: Vélizy-Villacoublay

Category: other-general

Job Description and Responsibilities:

Dassault Systemes is looking for a proactive, ambitious, and high-achieving Event Manager to deliver on business priorities by executing 3rd Party trade shows, sales meetings, and other events to ensure all aspects run smoothly and meet the goals established for the event. To be successful in this role, the candidate should have hands-on experience in event execution and project planning of all types, be a self-starter and have excellent organization, communication, and production mastery skills.

Work in a fast-paced environment and execute or support multiple events with competing and every-changing priorities.

Event support on strategic programs, including roadshow, internal/external events, sales kick off and Corporate Visits/Executive Briefings when applicable.

Collaborate with cross-functional teams to align on event objectives, themes and key messages in support with company goals

Manage vendors, contracts, production schedules, logistics and budgets

Evaluate and report on event performance, post-event ROI tracking, and assist with postmortem debrief(s)

Package the event content to be usable through communication campaign (social media, media relations...)

Strong project management and organization skills with an ability to develop and deliver events and programs within an ever-evolving environment. Creation of project plans and budgets (prepare, manage and reconcile)

Ability to lead team working on an event and direct many facets at one time.

Collaborate and interact effectively with senior management, middle management and peers.

Qualifications:

Associate or Bachelor's degree college or university; and 8+ years' experience as a Project Manager in the exhibit/event industry or similar experience successfully executing projects and programs and/or event/training; or equivalent combination of education and experience. B2B SaaS company experience a plus.

Team leader with a proven track record in leading, mentoring and inspiring teams with superior time-management and organizational skills.

Proficient knowledge of tools like MS Project, Microsoft excel, PowerPoint and Visio and analytics tools

Flexibility and willingness to work extended hours when/as required.

Experience running hosted and 3rd party virtual events & webinars

Ability to travel to onsite deliverables when appropriate. 25-30% required travel

[Apply Now](#)

Cross References and Citations:

1. [Event ManagerNewyorkjobscareerJobs Vélizy-Villacoublay Newyorkjobscareer ↗](#)
2. [Event ManagerDoctorjobsnearme Jobs Vélizy-Villacoublay Doctorjobsnearme ↗](#)
3. [Event ManagerEuropejobscareer Jobs Vélizy-Villacoublay Europejobscareer ↗](#)
4. [Event ManagerRomaniajobsJobs Vélizy-Villacoublay Romaniaajobs ↗](#)
5. [Event ManagerAmsterdamjobs Jobs Vélizy-Villacoublay Amsterdamjobs ↗](#)
6. [Event ManagerIraqjobs Jobs Vélizy-Villacoublay Iraqjobs ↗](#)
7. [Event ManagerPhysicsjobs Jobs Vélizy-Villacoublay Physicsjobs ↗](#)
8. [Event ManagerNursejobsnearme Jobs Vélizy-Villacoublay Nursejobsnearme ↗](#)
9. [Event ManagerTradingjobs Jobs Vélizy-Villacoublay Tradingjobs ↗](#)
10. [Event Manager Jobscanada Jobs Vélizy-Villacoublay Jobscanada ↗](#)
11. [Event Manager Searchlondonjobs Jobs Vélizy-Villacoublay Searchlondonjobs ↗](#)
12. [Event Manager Studyjobs Jobs Vélizy-Villacoublay Studyjobs ↗](#)
13. [Event Manager Workjobs Jobs Vélizy-Villacoublay Workjobs ↗](#)
14. [Event Manager StartupjobsnearmeJobs Vélizy-Villacoublay Startupjobsnearme ↗](#)
15. [Event Manager Thejobsnearme Jobs Vélizy-Villacoublay Thejobsnearme ↗](#)
16. [Event Manager Kashmirhub Jobs Vélizy-Villacoublay Kashmirhub ↗](#)
17. [Event Manager EcuadorjobsJobs Vélizy-Villacoublay Ecuadorjobs ↗](#)
18. [Event Manager GeologyjobsJobs Vélizy-Villacoublay Geologyjobs ↗](#)
19. [Event manager Jobs Vélizy-villacoublay ↗](#)
20. [AMP Version of Event manager ↗](#)
21. [Event manager Vélizy-villacoublay Jobs ↗](#)
22. [Event manager Jobs Vélizy-villacoublay ↗](#)
23. [Event manager Job Search ↗](#)
24. [Event manager Search ↗](#)
25. [Event manager Find Jobs ↗](#)

Source:<https://fr.expertini.com/jobs/job/event-manager-velizy-villacoublay-dassault-systemes-832ab7af76/>